

WEBSTER PUBLIC SCHOOLS
SCHOOL BUILDING COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF OCTOBER 7, 2020

Date: October 7, 2020 Schedule Time: 6:04 pm Location: Zoom

Present: Dave Hurton - Chairman - *Voting Member*
 Ted Avlas – *Vice Chairman Member - Voting Member*
 Ruthann Goguen - Superintendent
 Monique Pierangeli – Business Manager
 Lisa Kontoes - *BOS Member - Voting Member*
 Tony Paranto - *Voting Member*
 Sheila Blythe – *School Committee Voting Member*
 Al Young - *Voting Member*

Absent: Tim Bell - Town Accountant
 Doug Willardson - Town Administrator
 Gina Nieves - *Voting Member*
 Fran Thomas - Principal
 Ted Tetreault - Building Inspector

Attendees: Ken Guyette - OPM
 John Bates - OPM

I. Call to order: Mr. Hurton called the meeting to order at 6:04 pm.

II. Approval of Minutes:

- August 19, 2020
 - Motion – Ted Avlas
 - Second – Tony Paranto
 - Vote: Yes – 6; No – 0, Abstain - 0

III. RFS Response and Update on Walkthrough:
Ken Guyette, OPM from Colliers updated committee on the Walkthrough that was held at Bartlett High School on October 2, 2020 at 9:00 am for interested Architects/Designers or potential participants in the upcoming submittal for RFS for Designer. The walkthrough was well attended, any questions will need to be received by the OPM by 5:00 pm on October 7th and proposals need to be submitted by 2:00 pm on Thursday, October 29th.

IV. Review of Schedule:
OPM Ken Guyette informed the committee of the upcoming schedule for Designer. RFS will be received on October 29th. The OPM will review and submit necessary documentation to the DSP (Designer Selection Panel) at the MSBA. The DSP is made up of 13 members which 3 are from the District. On November 17, the DSP will review and discuss the proposals received and narrow down the selection to potentially 3 finalists. It

is usually recommended to interview the 3 finalists which would be done at a different meeting 2 weeks later which would fall on December 1st.

V. Designer Selection Subcommittee:

Mr. Guyette is looking for the committee's recommendation on who would serve as the committee's representative. It is typically the Superintendent, a member from the Building Committee, and a School Committee Representative. After discussion, it was the Building Committee's recommendation to appoint Mr. Avlas to the DSP. Mrs. Pierangeli will ask the School Committee if she can participate as the School Committee's Representative.

Motion to appoint Mr. Ted Avlas as the Building Committee Representative on the DSP Panel.

Motion: Lisa Kontoes

Second: Sheila Blythe

Vote: Yes – 6, No – 0; Abstain - 0

V. Approval of Warrant: Motion to approve warrant: Motion to approve warrant in the amount of \$4,695.00.

Motion: Sheila Blythe

Second: Tony Paranto

Vote: Yes - 6; No - 0; Abstain - 0

VI. Adjourn:

Motion to Adjourn 6:55 pm

Motion: Sheila Blythe

Second: Tony Paranto

Vote: Yes – 6, No – 0; Abstain - 0

Next Meeting will be tentatively scheduled on November 4th if necessary.

Respectfully submitted,

Monique Pierangeli